



CALIFORNIA WING CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
POST OFFICE BOX 7688  
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September 2017

MEMORANDUM FOR CAWG CADET OFFICERS

FROM: CAWG/CP

SUBJECT: California Wing Cadet Advisory Council Chairperson Applications

1. The California Wing is soliciting applications for the Chairman position of the California Wing Cadet Advisory Council for the 2017-2018 term. The term begins 1 Oct 16. Responsibilities include:
  - a. Organizing and facilitating in person and remote Cadet Advisory Council meetings.
  - b. Leading the Cadet Advisory Council in projects requested by the Wing Commander and projects determined by the Council members.
  - c. Communicating with the Wing Commander as the representative of all cadets in California Wing.
  - d. Representing California Wing to the Pacific Region Cadet Advisory Council.
  - e. Participating in the Wing Commander's monthly command calls.
  - f. Other duties as assigned by the Wing Commander or Director of Cadet Programs.
2. The ideal candidate will be a Cadet Captain or above, demonstrate excellent written and verbal communication skills, possess previous CAC experience (although not required), be an active participant in squadron, group, and wing activities, and possess a desire to learn and grow in a year-long leadership commitment.
3. Interested Cadet Officers should apply by sending a resume and a cover letter to [melanie.tunison@cawgcap.org](mailto:melanie.tunison@cawgcap.org) and [george.ishikata@cawg.cap.gov](mailto:george.ishikata@cawg.cap.gov).
  - a. Within your cover letter you may answer one of the following three prompts: Specifically, what possible ideas/programs/priorities/regulations can you facilitate the creation of that will benefit the Cadets of the California Wing? What are some weaknesses in the California Wing Cadet Programs section that you could facilitate the improvement of and how? How will your general leadership within the CAC benefit the California Wing and in what way?
  - b. The idea behind answering these prompts is that the selection panel should be able to clearly see a planning process incorporated into your plans in addition to your general organization of priorities.

- c. The deadline for applications is **September 22nd**, with an anticipated final selection by Col Ferguson on **October 1<sup>st</sup>**.
4. Please direct questions to SM Melanie Tunison, Cadet Advisory Council Advisor, at the address listed above.

GEORGE K. ISHIKATA, Lt Col, CAP  
Director of Cadet Programs