



- I. Call to Order
 - a. The Chairman called the meeting to order at 1130 hours.
 - b. Roll Call was conducted:

Position	Name	Attendance
Chairman	C/2d Lt Kristen de a Rosa	Present
Northern Vice-Chairman	C/Maj Adam Trimble	Present
Southern Vice-Chairman	C/Capt Jeremy Joyce	Present
Recorder	Vacant	Present
Group 1 Representative	C/Maj Matt Vallerand	Present
Group 2 Representative	C/CMSgt Clayton Ten Eyck	Present
Group 3 Representative	C/2d Lt Jon Richardson	Present
Group 4 Representative	C/Maj Josh Pemberton	Present
Group 5 Representative	C/Capt Ian Lord	Present
Group 6 Representative	C/1st Lt Kristabel Judy	Present
Group 7 Representative	Vacant	
Advisor	Jorge Barriere	Present

- c. Quorum Check – A quorum was present
 - d. Approve the Agenda – The Agenda was approved with the addition of a report from the Northern Vice; the removal of the National/Regional Proposals; the addition of National Cadet Special Activities, and the addition of the new CAPM 39-1.
 - e. Approve December 6, 2003 Minutes – Group 7 Motions and Group 3 Seconds

- II. Reports
 - a. Group Reports:
 - i. Group 1: Problems with attendance, and only 4 squadrons with CAC Representatives attending the monthly meetings.
 - ii. Group 2: Currently expanding and refining the training that their cadets receive. Enrollment has increased over the past year, and they have been trying to aid in local community activities.
 - iii. Group 3: Problems with Recruiting and Promoting. They plan on having more cadets attend NCSA activities this upcoming year.

- iv. Group 4: Doing well with 137 cadets on MML and 84 active in 5 Squadrons. Wants better notification for meetings and an agenda to be sent out ahead of time.
- v. Group 5: Group CAC was completely reformed in December of 2002 and has become the center for communication and cadet programs activities within the group. They have also become an important advisory body for the Group 5 Commander
- vi. Group 6: Doing well will be hosting the next CWCAC meeting
- vii. Group 7: No permanent Representative has been appointed for the group. They have been stand in representatives for several meetings.

- b. Southern Vice: Get Group commanders to support CAC within their groups better. And start attending the Group level meetings.
- c. Northern Vice: Get CAC working better at the group level. And start attending the Group level meetings
- d. Chairman: We need to make CAC ours and get involved
- e. Advisor: Get involved. Make CWCAC yours.

1225 Northern Vice made a motion for a 50-minute lunch break

1315 Chairman called the meeting to order after the recess

III. Old Business

a. Elections

- i. Nominations will be held at this meeting and the next one for the 04-05 term.

b. Year's goals

Group 1: More letters and phone calls

Group 2: Same

Group 3: Group E-mail list

Group 4: E-mails

Group 5: E-mails

Group 6: E-mails

Group 7: Goals and Mission statement

1225 Northern Vice made a motion for a 50-minute lunch break

1315 Chairman called the meeting to order after the recess

- c. CAC website

IV. New Business

a. Quorum

- i. Group 5 presented an amendment to the constitution to remove the quorum. He said that this would encourage people to attend the meeting because they would be worried about their peers passing strange rules in their absence.
- ii. The two strikes rule was brought to the councils attention by the Group 4 chair.
- iii. The Group 5 Chair said that that did not have the correct effect on members of the council and they would continue to miss meetings.
- iv. The Northern Vice pointed out holes in both theories.
- v. The Group 3 chair said that it would work at the group level, but keep it out of wing.
- vi. The Group 5 chair said again that these alternatives did not have the correct effect.
- vii. Southern Vice states that we should enforce the new constitution rather than make more rules.

b. Nominations

- i. Recorder: C/Lt. Col. Jeremy Pemberton
- ii. A description of duties was given by C/Lt Col Josh Pemberton
- iii. Southern Vice: C/Lt. Col Josh Pemberton and C/Capt Jeremy Joyce
- iv. Northern Vice: C/Maj Adam Trimble
- v. Chair: C/2d Lt Kristin de la Rosa

c. New and Advanced Standardized Training

- i. Group 4 suggests a more advanced officers school for Phase 4 cadets
- ii. Northern Vice suggested a staff training school for cadets on staff at the squadron level

d. NCSA Boards

- i. All groups agreed that CPC was the best location for the boards. There were some suggestions to move the timing of them around during the activity so that they did not conflict with classes.

V. Committees

a. California Wing Cadet Survey

- i. Look at an online survey. There was not much of a reply to the survey handed out during the activity
 - b. Retention Committee
 - i. Lt. Col Josh Pemberton was appointed to head the Retention Committee
- VI. Proposals
 - a. 4 Meetings a year
 - i. Group 4 suggested that the proposal be revised to include fixed dates and conference calls.
 - ii. Group 4 moved for a vote as the proposal stood and Group 1 Seconded: Groups 2,5 and 6 were for the proposal. Group 4, 3 and the Southern Vice were against. Group 7 and the Northern Vice abstained from the vote.
 - b. Group 4 proposed that we set fixed dates for the meetings to be Cadet Programs Conference, Wing Conference, the first weekend in May, and the first weekend in December.
 - i. After much discussion the Southern Vice moved for a vote, and Group 4 seconded: Majority approved and the dates were set.
- VII. Open Forum
 - a. Group 4 moved to have the Constitution updated by March 2nd the Southern Vice seconded
- VIII. Closing
 - a. Chairman: Thank you for attending and CAPF 31s are mandatory for all CWCAC meetings
 - b. Next meeting: First weekend in May
 - c. Group 5 moved to adjourn the meeting Group 4 seconded: the meeting was adjourned at 1513

FOR THE CHAIRMAN

Jeremy T. Joyce C/Capt
Southern Vice Chairman; CAWG/CAC